**Application Form for Parent Governor at ROCKWOOD ACADEMY**

Thank you for your interest in becoming a parent governor. Please complete the form below and return it either via email to **Rockwood Academy** or hand in a paper copy to the school reception in a sealed envelope, clearly marked as ‘Parent Governor Application’.

**The deadline date to submit your application for Parent Governor is 12pm on Tuesday 12th March 2024**

CORE Education Trust is committed to equal opportunities, and we positively welcome your application irrespective of your gender, race, disability, colour, ethnic or national origin, nationality, sexuality, gender identity, marital status, civil partnership, responsibility for dependants, religion, trade union activity, age, pregnancy and maternity. All persons wishing to be considered as a parent governor must be committed to supporting the academy in meeting its Equality Duty under The Equality Act 2010.

By completing this form, you confirm that you are willing to meet the requirements of being a School Governor.

**Personal Information**

|  |  |
| --- | --- |
| Title: |  |
| Surname |  |
| First Name(s) |  |
| Home Address: |  |
| Home Tel: |  |
| Mobile Tel: |  |
| Email: |  |

To be eligible to become a parent governor you must have a child who attends this school. Please state your child’s name **and** class:

|  |  |
| --- | --- |
| Child’s name |  |
| Child’s class |  |

Are you currently or have you previously been a school governor? Yes / No (please delete as applicable)

If yes, please state the name of the school where you are / were a governor and the date you were appointed / resigned

|  |  |
| --- | --- |
| Name of school / academy where you are / were a governor |  |
| Date of appointment |  |

**Employment Details**

|  |  |
| --- | --- |
| Employment Status: |  |
| Occupation |  |
| Employer’s Name |  |
| Work Address |  |

**Qualification Details**

|  |  |
| --- | --- |
| Qualification: |  |
| Subject: |  |
| Institution: |  |

|  |  |
| --- | --- |
| Other professional qualifications: |  |

**References**

Please provide details of 2 referees (not family members) who have known you for at least 2 years, who still know you and have agreed to supply a reference in support of your application to serve as a parent governor. Please note that we will request these references upon receipt of your application form.

|  |  |  |
| --- | --- | --- |
|  | **First Referee** | **Second Referee** |
| Title: |  |  |
| First Name: |  |  |
| Surname: |  |  |
| Relationship to you: |  |  |
| Telephone Number(s): |  |  |
| Email Address: |  |  |

**Generic Skills, Knowledge and Experience**

|  |  |
| --- | --- |
| **Please select the word that best describes your experience in the following areas:** | **Basic/Moderate/Extensive** |
| Good knowledge of the local area |  | |
| Good knowledge of the school |  | |
| Governance |  | |
| Strategic Planning |  | |
| Self-Evaluation |  | |
| Data Analysis |  | |
| Staff Recruitment |  | |
| Performance Management |  | |
| Community Relations |  | |
| Chairing Meetings |  | |
| Leadership |  | |
| Coaching/Mentoring |  | |
| Negotiation/Mediating |  | |
| Communication |  | |
| Complaints/Grievance/Appeals |  | |
| Decision Making |  | |
| Challenging Procedures |  | |
| Monitoring Decisions/Outcomes/Performance |  | |

**Specialist Knowledge**

|  |  |
| --- | --- |
| **Please select the word that best describes your experience in the following areas:** | **Basic/Moderate/Extensive** |
| School Improvement |  |
| Financial Management |  |
| Premises/Facility Management |  |
| Human Resources |  |
| Fundraising |  |
| Law |  |
| ICT |  |
| PR and Marketing |  |
| Children’s Services |  |
| Health Services |  |
| Safeguarding |  |
| Project Management |  |
| Health and Safety |  |
| Arts |  |
| Language |  |
| Sciences |  |
| Technology |  |
| Sales/Retail/Services |  |
| Procurement / Purchasing |  |
| Volunteering |  |

**Personal Statement:**

**Please state below why you would like to become a parent governor.** (No more than 350 words) *Please note: If you are shortlisted for the position of parent governor and an election is held, your statement will be sent to all parents with their ballot papers to assist them with their voting decision.*

|  |
| --- |
| My reasons for wanting to be a parent governor, including the skills and qualities I could bring to the Local Governing Body: |

|  |
| --- |
| To the best of your knowledge are you related to any Member/Director/Governor/Academy Senior Leadership/CORE Executive and/or to any employee of CORE Education Trust/Academies?  **Yes /No** (please delete as appropriate)  If Yes, please explain |

**Declaration**

**I confirm that I have read the Disqualifications as set out in the Articles of Association for the CORE Education Trust (below) and that I am not disqualified from serving. I also confirm that this form can be recorded and used by CORE Education Trust in accordance with GDPR.**

|  |  |
| --- | --- |
| **Signed** | **Date:** |

**Please read and sign the disqualifications disclaimer below**

**Disqualification of Trustees and Governors**

*(Extract from the Articles of Association of the CORE Education Trust)*

68 No person shall be qualified to be a Trustee unless he is aged 18 or over at the date of his election or appointment. No current pupil or current student of any of the Academies shall be a Trustee

69 A Trustee shall cease to hold office if he becomes incapable by reason of illness or injury of managing or administering his own affairs

70 A Trustee shall cease to hold office if he is absent without permission of the Trustees from all their meetings held within a period of six months and the Trustees resolve that his office be vacated

71 A person shall be disqualified from holding or continuing to hold office as a Trustee if

(a) he has been declared bankrupt and/or his estate has been seized from his possessions for the benefits of his creditors and the declaration or seizure has not been discharged, annulled or reduced or

(b) he is the subject of a bankruptcy restrictions order or an interim order

72 A person shall be disqualified from holding or continuing to hold office as a Trustee at any time when he is subject to a disqualification order or a disqualification undertaking under the Company Trustees Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)

73 A Trustee shall cease to hold office if he ceases to be a Trustee by virtue of any provision in the Companies Act 2006, is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment of modification of that provision) or is otherwise found to be unsuitable by the Secretary of State under the provisions of the Relevant Funding Agreements

74 A person shall be disqualified from holding or continuing to hold office as a Trustee if he has been removed from the office of charity trustee for a charity by an order made by the Charity Commission of the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible or to which he was privy, or which he by his conduct contributed to or facilitated

75 Not used

76 Not used

77 A person shall be disqualified from holding or continuing to hold office as a Trustee where he has, at any time, be convicted or any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011

78 After the first Academy has opened, a person shall be disqualified from holding or continuing to hold office as a Trustee if he has not provided to the chairman of the Trustees a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997. In the event that the certificate discloses any information which would in the opinion of either the chairman or the Chief Executive Office confirm their unsuitability to work with children that person shall be disqualified. If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Secretary of State to determine the matter. The determination of the Secretary of State shall be final

79 Where, by virtue of these Articles a person becomes disqualified from holding, or continuing to hold office as a Trustee, and he is, or is proposed, to become such a Trustee, he shall upon becoming so disqualified give written notice of that fact to the clerk

80 Articles 68 to 74, Articles 77 to 79 and Articles 97 to 98 also apply to any member of any committee or delegate of the Trustees, including a Local Governing Body, who is not a Trustee.

*I confirm that I am not disqualified from serving due to any of the criteria listed above*

*I confirm that in the event that I am appointed I will notify the clerk to the governing body immediately should I become disqualified during my term of office*

*I agree that the information given on this form is being recorded and used by CORE Education Trust in accordance with GDPR and confirm that it is correct and complete to the best of my knowledge and belief*

Signed……………………………………………………………………………Date……………………………………………..

Print Name…………………………………………………………………….